## Management, Supervisory and Confidential Personnel

## JUDICIAL LEAVE

Leave of absence for judicial purposes shall be granted:

- 1. On proof of necessity of jury service.
- 2. To appear as a subpoenaed witness in court other than as a litigant.
- 3. To respond to an official order from another governmental jurisdiction for reasons not brought about through the connivance or misconduct of the employee.

Judicial leave, when approved according to the above regulations, may be granted with pay up to the amount of the difference between the employee's regular earnings and any amount he/she receives for jury or other reimbursement.

Legal Reference:

EDUCATION CODE 44036 Leaves for judicial and official appearances 44037 Unlawful to encourage exemption from jury duty

Policy Adopted: 11/13/90